



CHAIR of BOARD

Enterprise South West Shropshire (ESWS) is a not-for-profit social enterprise based at Enterprise House in Bishop's Castle. Created over 27 years ago to distribute rural regeneration funds, ESWS has successfully evolved to fulfil a vital support role, with economic and community development at the heart of its activities. ESWS is seeking an active and committed Chair of the Board to lead the organisation towards its strategic aim of making South West Shropshire a great place to live, work and prosper, encouraging confidence and growth, removing barriers to resources and reducing social isolation.

Role Description

Remuneration: The role of Chair is not paid, although expenses for travel may be claimed

Time commitment: Six board meetings per year. The Chair is also expected to have regular meetings with the Manager, and to represent ESWS at occasional events and meetings with key stakeholders.

Reporting to: Board of Directors, for an initial term of three years.

OBJECTIVES

The Chair will hold the Board and Manager to account for the mission and vision of ESWS, providing leadership to the Board. She/he will also support and, where appropriate, challenge the Manager, ensure that the Board functions as a unit to achieve agreed objectives, and act as an ambassador for ESWS in partnership with the Manager.

CORE RESPONSIBILITIES

Efficiency and Effectiveness

- Chair meetings of the Board effectively and efficiently, bringing impartiality and objectivity to the decision-making process.
- Foster and maintain constructive relationships with and between Directors.
- Work closely with the Manager to give direction to Board policy-making and to ensure that meetings are well planned and meaningful.
- Monitor that decisions taken at meetings are implemented.

Relationship with the Manager and the wider management team

- Build a constructive working relationship with the Manager, who is held to account for achieving agreed strategic objectives.

- Support the Manager, whilst respecting the boundaries which exist between the two roles, enabling each to speak openly about concerns, worries and challenges.
- Conduct an annual appraisal and remuneration review for the Manager in consultation with other Directors.
- Ensure that the Manager has the opportunity for professional development and has appropriate external professional support.

External Relations

- Act as a spokesperson for the organisation when appropriate.
- Represent ESWS at external functions, meetings and events.

The above list is indicative only and not exhaustive.

PERSON DESCRIPTION

The Chair must meet the majority of the following requirements:

Personal Qualities

- Demonstrate a strong commitment to ESWS and its mission.
- Exhibit strong inter-personal and relationship building abilities.
- Ability to foster and promote a collaborative team environment.
- Ability to commit the time required to conduct the role effectively.
- Have the confidence, knowledge and vision to drive ESWS forward.
- The ability to foster innovation and entrepreneurship.

Experience

- Experience of operating at middle or senior strategic leadership level within an organisation.
- First-hand business or charity experience.
- Significant experience of chairing meetings and events.

Knowledge and skills

- Strong leadership skills, ability to motivate staff and volunteers and bring people together.
- A broad understanding of finance issues of relevance to a small organisation.
- A good understanding of the challenges and opportunities facing social enterprises.

To find out more or apply please contact Polly Owen at Enterprise House on 01588 638 038 or email manager@enterprisehouse.org.uk



Enterprise House, Station Street, Bishop's Castle, Shropshire, SY9 5AQ

01588 638038

Email: info@enterprisehouse.org.uk

www.enterprisehouse.org.uk